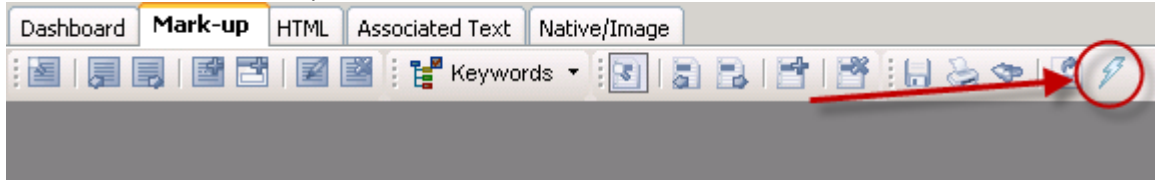


How to Apply Redactions in TurnDox

- To apply a redaction to a document, first select the “Build Markup Document” icon. The icon is available on the “Native/Image”, “Associated Text” and “Mark-up” document preview tabs. This creates a PDF image for the document in the “Mark-up” tab.

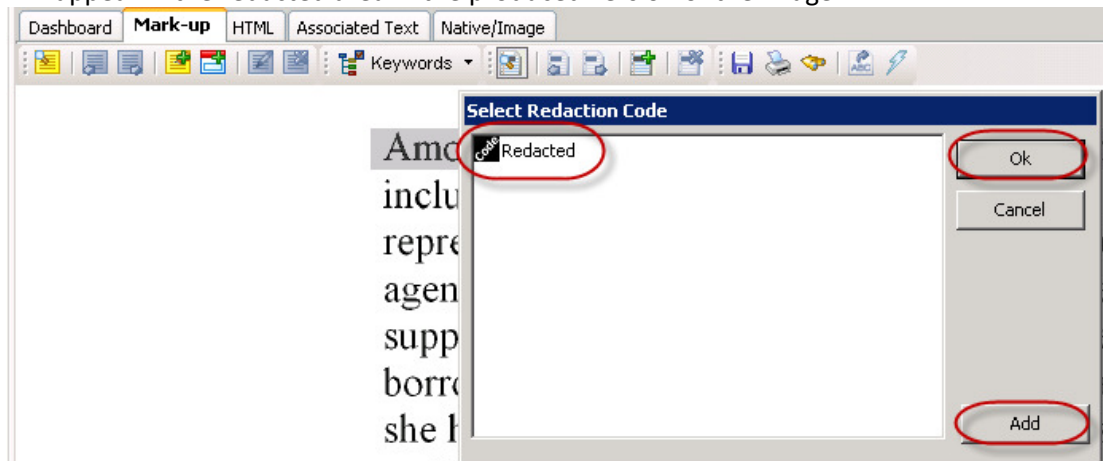


- Select the area of the image to redact by left-clicking and dragging. When an area is selected, the “New Redaction” icon becomes highlighted and available to apply the redaction.



Among other things, information and documentation included all of the following representations, on the lo

- The “Select Redaction Code” will pop-up. Select the default code or add a new code and select “OK”. This code will appear in the redacted area in the produced version of the image.



- To delete the redaction, select “Delete Redaction” after left-clicking on the redacted area. The redaction can be resized by dragging the edges. “Display/Hide Redactions” will toggle the view of the redactions on/off.



Among other things, information and documentation included all of the following representations, on the lo